



## Michigan History Alliance® (MHA) Grant Application

*Michigan History Alliance® grants are intended to provide funding for small to medium-sized history organizations that are members of the Historical Society of Michigan.*

### SECTION 1: APPLICANT ORGANIZATION

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: MI Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: MI Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### SECTION 2: QUALIFICATIONS (a "yes" answer is required for all questions)

Is your organization a certified IRS 501(c)3 non-profit, city, or tribal history organization located in the state of Michigan? \_\_\_\_\_

Is your organization a member of the Historical Society of Michigan, and has it been a member for at least twelve months prior to the grant application date? \_\_\_\_\_

Is your organization's annual operating budget under \$250,000? \_\_\_\_\_

### SECTION 3: REQUESTED DOLLAR AMOUNT

\_\_\_\_\_ (MHA Grant requests are allowed up to \$2,500. Please ask only for the amount that will fund your specific project needs).

## SECTION 4: GRANT

Please attach to this application a narrative of 1,000 to 1,500 words, 12-point type, double-spaced, that provides a brief history of your organization, its mission, and how MHA Grant funds will be used to help the organization fulfill its mission. Simply put, how much money do you want and why do you want it?

## SECTION 5: CHECKLIST FOR REQUIRED DOCUMENTS

\_\_\_ Proof of IRS 501(c)3 non-profit status. If you do not have a copy of your organization's annual 990 you can find a copy on the IRS website at: <https://www.irs.gov/charities-non-profits/search-for-tax-exempt-organizations>. Historical organizations that are affiliated with local government and tribal local history entities can provide alternate evidence of their status.

\_\_\_ A copy of your most recent IRS Form 990 indicating that your organization receives less than \$250,000 in annual revenue. City and tribal local history entities can provide alternate evidence of their annual income.

\_\_\_ Grant narrative.

\_\_\_ Budget for grant activity.